



Eastern Star Baptist Church

If We Strive Together We Will Arrive Together



\$2400Howardst

REV. MARCUS S. MOSES, PASTOR
LEASING AGREEMENT FOR:
Dr. Alex J. Moses Sr. Family Life Center
824 S. 24TH STREET LOUISVILLE, KY 40211
(502) 618-0121

RENTAL CONTRACT

(\$100.00 NON-REFUNABLE DEPOSIT TO BE PAID WHEN THE LEASE IS SIGNED AND BALANCE IS DUE ON THE WEEK BEFORE THE DATE OF THE FUNCTION)

LEASEE: _____

ADDRESS: _____

PHONE NUMBER: _____

EVENT: _____

DATE & TIME: _____

LEASOR (E.S.B.C.) WILL FURNISH TABLES (RECTANGLE) AND CHAIRS, RESTROOMS WILL BE SUPPLIED WITH SOAP, PAPER TOWEL AND TOILET PAPER, GARBAGE CANS & BAGS FOR THE TRASH.

LEASEE (YOU) ARE TO FURNISH TABLE COVERNGS, PLATES, CUPS, EATING UTENSILS, ETC. NOTHNG IS TO BE PLACED ON WALLS OR COLUMNS; KITCHEN MAY BE USED TO PREPARE TRAYS; NO SCRATCH COOKNG PERMITTED.

NO ALCOHOLIC BEVERAGES, NO DRUGS, NO FIREARMS, NO INDECENT BEHAVIOR, NO PROFANE LANGUAGE PERMITTED ON THE PREMISES BY LEASEE OR GUESTS. NO OPEN FLAMES OR CANDLE USE, NO SMOKING INSIDE THE BUILDING OR ON THE CHURCH CAMPUS TO INCLUDE PARKING LOTS. ABSOLUTELY NO EATING OR DRINKING IN OR AROUND WORSHIP CHAIRS. PLEASE REMIND GENTLEMEN TO REMOVE HATS WHILE INSIDE THE BUILDING. DUE TO CHURCH POLICY, WE DO NOT CONDONE SAME SEX ACTIVITES WITHIN THE FACILITY.

THE CHURCH WILL HAVE SOMEONE ON DUTY AT ALL TIMES. IF YOU NEED TO GET IN PRIOR TO YOUR EVENT TO DECORATE, ARRANGMENTS CAN BE MADE TO DO SO. ANY DAMAGES TO THE CHURCH PROPERTY OR EQUIPMENT WILL BE LEASEE FINANCIAL REPSONSIBILITY AND ADDRESSED WITH A CHURCH REPRESENTATIVE.

SETUP, BREAKDOWN AND REMOVAL OF ALL TRASH FROM EVENT ARE LEASEE RESPONSIBILITY, TRASH CAN AND DUMPSTER PROVIDED.

BREAKDOWN SHOULD START 25 MINUTES PRIOR TO THE ENDING OF EVENT RENTAL TIME. CHARGES WILL INCUR FOR STAYING PAST RENTED TIMEFRAME

(PA) PUBLIC ADDRESS SYSTEM/MONITORS; MUSICAL INSTRUMENTS: PIANO, DRUMS CAN BE RENTED FOR A FEE, BUT IT MUST BE DISCUSSED UPON SIGNING RENTAL CONTRACT.

I understand that the signing of this contract means I agree with the provisions outlined earlier in this contract by Eastern Star Missionary Baptist Church, understanding that this is a church facility and that I will adhere to them throughout the rental period as well my event guests. I agree to all detailed provisions and understand that they are binding and refusal to follow church rules will result in termination of contract/event and forfeiture of all payments made.

(X) _____
(SIGN HERE)

(X) _____
(PRINTED NAME OF LEASEE)

(X) _____
(SIGNATURE OF LEASOR)

AMOUNT PAID: _____

CASHIER'S CHECK _____

CASH _____

CASHAPP _____

MONEY ORDER _____